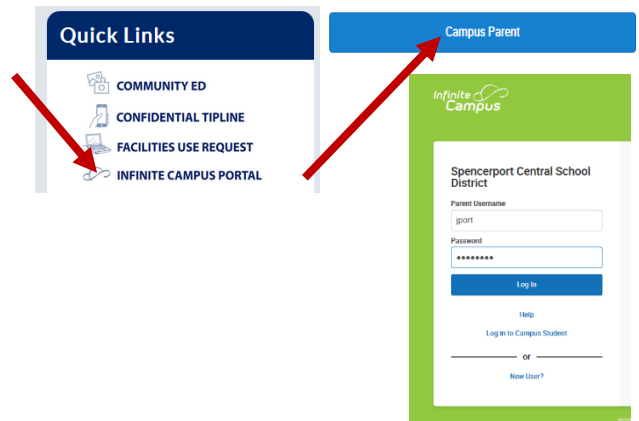# Campus Backpack Parent Access

## -Existing User-
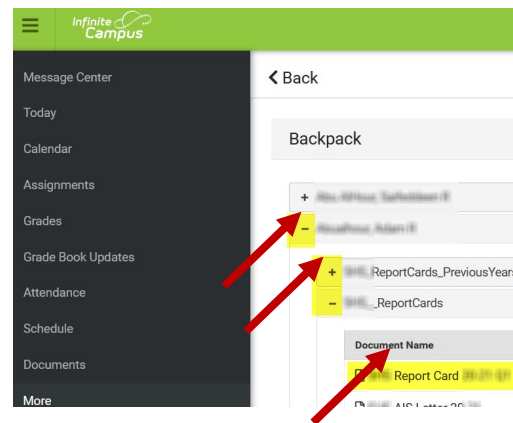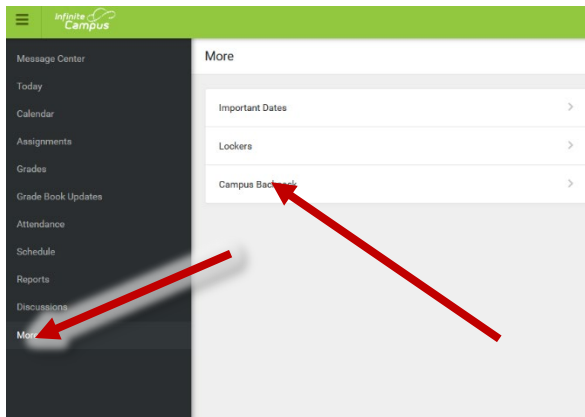
**Campus Backpack grants parents access to their student's digital report card. Please follow the steps below.**

1. Go to [www.Spencerportschools.org](http://www.Spencerportschools.org) and click on **Infinite Campus Portal**. Select **Campus Parent**.
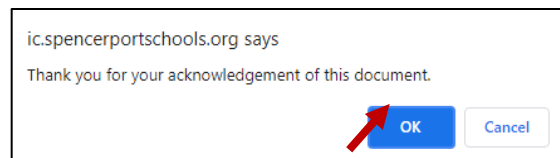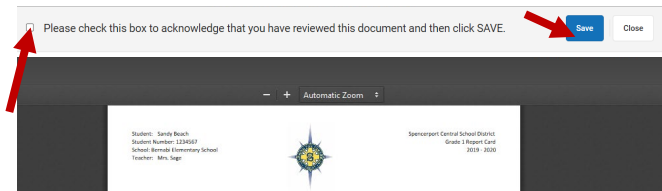


2. Log on using your existing username and password.

3. To view your student(s) report cards click **More,** then **Campus Backpack**. You can then click on the **+** or **–** sign to expand or condense the folders. You will see a folder for each of your students. To view the report card, simply click on the report card name listed under **Document Name.**



4. Lastly, you will see a prompt on the top of the screen which states "Please check this box to acknowledge this document and then click Save." Click the check box then **Save**. Click **OK**.



For any questions, please contact one of the Infinite Campus Coordinators.
**Elementary:** Charles Ocasio – 585-349-5152
**Middle School:** Phillip Koyoumjian – 585-349-5324
**High School:** Lori McSorley – 585-349-5247